

Form – Request for Access to Personal Information



Under the Data Protection Act 1998, you have the right to request to any personal information we may hold about you as an organisation. This is known as a Subject Access Request. (A Subject is an individual who is the subject of personal data).

Please complete this form and send back to:	
Post:	Attention: Information Governance Subject Access: Requests Data Protection Manager Wellheads Crescent, Wellheads Industrial Estate, Dyce, Aberdeen AB21 7GA
Email:	qandc@tachealthcare.com Note: please ensure you write ' Subject Access Request ' in the subject field of the email

1	Applicant's Full Name:	
2	Applicant's Date of Birth:	
3	Applicant's Current Address:	
4	Applicant's Previous Address (if applicable):	
5	Applicant's Home Telephone Number:	
	Mobile Telephone No:	